



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, September 24, 2025, @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS – *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS - *None***
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 8. DEPARTMENT/PROGRAM UPDATES AND COMMUNICATIONS - *None***

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of September 10, 2025, Regular Meeting Minutes of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables with a date range of September 4, 2025, through September 17, 2025.

11. TORRANCE COUNTY BOARD OF FINANCE

- a. **TREASURER:** Treasurer's Board of Finance Report and FY25 Bank Reconciliation Update
- b. **FINANCE:** Finance Department Board of Finance Report

12. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – None**13. ADOPTION OF RESOLUTION**

- a. **ROADS:** Request Approval of Resolution No. 2025-____, A Resolution Approving an Extension of Time from the New Mexico Department of Transportation for Project Control Number HW2L500600, Contract Number D20412.
- b. **FINANCE:** Request Approval of Resolution No. 2025-____, A Resolution Approving a Final Budget Adjustment for Fiscal Year 2025.
- c. **FINANCE:** Request Approval of Resolution No. 2025-____, A Resolution Approving the Fourth Quarter Report for Fiscal Year 2025.
- d. **FINANCE:** Request Approval of Resolution No. 2025-____, A Resolution Approving the Final Budget for Torrance County for Fiscal Year 2026 and Requesting State of New Mexico, Department of Finance and Administration, Local Government Division, Budget and Finance Bureau Approval.

14. APPROVALS/ACTION ITEM

- a. **MANAGER:** Request Approval of Amendment No. 1 to the Professional Services Agreement Between Torrance County and Presbyterian Medical Services for Primary Care Services at the Mountainair Health Clinic, Extending the Term Through June 30, 2027, and Increasing Total Compensation by \$202,248.00.
- b. **FINANCE:** Request Approval of Payment of a Prior Year Invoice to Tyler Incode in the Amount of \$155,129.66.

15. DISCUSSION/PRESENTATION

- a. **FIRE:** Discussion on the Consolidation of the Torrance County Fire Districts

- b. MANAGER:** Discussion on a Potential Declaration of Emergency for the Melody Ranch Water Situation
- c. MANAGER:** Discussion on Domestic Violence Services in Torrance County
- d. COMMISSION:** Discussion on the Operational Costs for the Torrance County Treasurer's Office
- e. CLERK'S REPORT**
- f. MANAGER'S REPORT**
- g. COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

16. EXECUTIVE SESSION

- a.** Discussion of Threatened of Pending Litigation Pursuant to 10-15-1.H(7): The Estate of Travis Boawn v. the Board of County Commissioners for the County of Torrance.

17. Announcement of the next Board of County Commissioner's Meeting:

October 8, 2025

18. SIGNING OF OFFICIAL DOCUMENTS**19. ADJOURNMENT**

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.